



GFM

RA updated: September 2021

The measures we list are based on current government guidance:

- [Guidance for full opening: schools](#)
- [Guidance for full opening: special schools](#) (this includes guidance on pupils with EHC plans that should be useful for mainstream schools as well)
- [Actions for early years and childcare providers during the coronavirus outbreak](#)
- [Planning guide for early years and childcare settings](#)
- [Planning guide for primary schools](#)
- [Safe working in education settings](#)
- [Stay at home: guidance for households](#)
- [Appendices for COVID-19 Resource Pack for Educational Settings](#)

How to approach risk estimation and management

Respond to risks in a way that's appropriate for your school's circumstances. For each risk, consider whether there are measures in each of the above steps that you can adopt before moving onto the next step.

Co-VID 19 Risk Assessment

Gomer and Rowner Junior Schools have active arrangements in place to monitor that the controls are:

- Effective
- Working as planned
- Updated appropriately considering any issues identified and changes in public health advice
- Enable open dialogue with staff and close working with GFM personnel e.g. GFM Health and Safety Officer. We recognise that by working together, the safest possible outcome can be achieved.

To support the operation of our site we:

- Have updated staff protocols
- Inducted new members of staff
- Have increased available onsite resources e.g. PPE and handwashing to serve the numbers on site
- Implemented LFT for staff

Our Main Control Measures

- Ensure good hygiene for everyone.
- Maintain appropriate cleaning regimes.
- Keep occupied spaces well ventilated.
- Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.
- Manage the curriculum in order that the whole school can space e.g. bubbled assemblies, slight staggered timings for schoolday and lunch etc
- Informing stakeholders that wearing a mask is a personal choice but wearing one helps to keep the community safe

Re-introduction of additional measures

As per government guidelines, if infection rate at school are high additional measures may be implemented if advised by public health. These *could* include re-introduction of class bubbles, social distancing within the school building, the wearing of face masks in communal spaces.

RAG rate control measures

Each control measure is colour coded in the appropriate colour, to make it clear how prepared we are for each measure being in place for the autumn term.

- **Red:** this measure cannot be put in place in our school
- **Amber:** this measure isn't in place yet, but actions are in place to address
- **Green:** this measure is already in place

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	ADDITIONAL NOTES
Lack of information	Community	<p>All stakeholders have access to information to understand how to help keep themselves safe at school.</p> <p>School working closely with Trust H&S leads.</p> <p>Open Door policy to discuss matters to seek clarity.</p>	Scripts for Admin teams to signpost parents carers to relevant agency.
Contact with coronavirus.	<ul style="list-style-type: none"> ● Staff ● Pupils ● Parent/visitors ● Visitors ● Contractors 	<p>Everyone will be directed not to come into school if they need to self-isolate under current guidance and engage with testing and encouraged to access testing and engage with the NHS test and Trace process.</p> <p>When an individual develops COVID-19 symptoms or has a positive test</p> <p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</p>	All visitors to reminded of site protocols before arriving on site. If not possible, staff to be 'inducted' on arrival.
		<p>If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. They will be isolated in a well ventilated space – see this guidance for help with this.</p> <p>In the case of a symptomatic pupil who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> ● If a distance of 2m can't be maintained, supervising staff will wear a fluid-resistant surgical mask ● If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron ● If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up.</p> <p>If the school becomes aware that a pupil or a staff member has tested positive for coronavirus we will assess the situation, on a case by case basis, by adhering to current guidelines to ensure relevant parties are informed and best represented. Any close contacts of a positive case should engage and follow advice from track and trace.</p> <p>In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others.</p>	<p>Will inform the persons of the protocol for contacting Test and Trace and reporting the results. This process and protocols have already been successfully used throughout the pandemic.</p> <p>Close attention to cleaning of school site.</p>

Positive coronavirus test result.		<p>If a parent or carer insists on a pupil attending your school, we can take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Our decision would need to be carefully considered in light of all the circumstances and current public health advice.</p> <p>LFT Tests are provided to all staff and staff such as peripatetic teachers. LFT are encouraged for regular completion. Any positive tests lead to a colleague requiring a PCR test. If asymptomatic, a colleague is to self-isolate until they have received a negative PCR test.</p>	LFTs ordered regularly to maintain stocks.
Contact with coronavirus whilst traveling to and from school.	<ul style="list-style-type: none"> ● Staff ● Pupils ● Parent/visitors ● Visitors ● Contractors 	Parents/carers who need to access the site for meetings, drop off and pick up pupils from site will be told through communications regarding our collecting and meeting approaches e.g. staggered and appointment.	We continue to communicate with the infant school.
Spreading infection due to poor ventilation.		<p>Classrooms will be well ventilated by:</p> <ul style="list-style-type: none"> ● Ventilation is key - not wind tunnels, throughout the day. ● At least 2 windows will be open in each classroom and one window in a shared working area ● Internal door to remain propped open whenever possible ● Intermittently during the day. e.g. end of lessons and break times, open all doors and windows to create a new circulation of fresh air <p>Any poorly ventilated spaces will be identified and steps taken to improve fresh air flow in these areas. Particular consideration when holding events where visitors such as parents are on site, for example, school plays or where staff are gathering.</p> <p>The need for increased ventilation will be balanced with maintaining a comfortable temperature.</p>	

<p>Spreading infection due to poor sneezes and coughs.</p>		<p>Transparent screens have been provided for our front desk and for shared areas when members of staff might be supporting a child 1-1 or in a small group.</p> <p>In addition to regular handwashing stations in the toilets, additional handwashing facilities have been provided.</p> <p>Across the site there are strategically placed hand sanitisers at entry/exit points, in all classrooms and in office spaces.</p> <p>A bucket containing hand sanitiser wipes, tissues and disinfectant spray is located conveniently for all classrooms.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> ● Sanitise or wash hands on arrival to school ● Frequently wash their hands with soap and water or use alcohol-based hand sanitiser to cover all parts of their hands ● Be encouraged not to touch their mouth, eyes and nose ● Use a tissue or elbow to cough or sneeze, and use bins for tissue waste ● Try to use elbows rather than hands to open doors and windows <p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products.</p> <p>Any resources e.g. Chrome Books shared between groups, such as sports, art and science equipment, will be cleaned frequently.</p>	<p>Site Assistant and cleaning team checking supplies daily.</p> <p>Location of resources known in event site staff not available during the day to top up.</p>
<p>Spreading infection due to excessive contact and mixing between pupils and staff around and outside of the school.</p>		<p>For any, staff will minimise contact between individuals and maintain social distancing wherever possible</p> <p>Pupils will predominantly be in the same Bubble class groups at all times each day, and be kept separate from other Bubbles wherever possible.</p> <p>Pupils have staggered start times, break and lunchtimes e.g. upper and lower school. They have designated gates to enter and exit the school.</p> <p>Children will eat at year group tables in the hall which will be well ventilated. Outside spaces are available too for eating.</p> <p>Staff use of staff rooms and offices will be staggered to limit occupancy. All staff informed of occupancy numbers for offices.</p> <p>Visitors to the site, such as contractors, will have guidance on physical distancing and hygiene explained to them on or before arrival. Visit, where possible, will happen outside of school hours wherever possible. A record will be kept of all visitors.</p>	

