



	<b>Finance</b>	<b>Human Resources</b>	<b>Site, Assets and Contracts</b>	<b>Educational Outcomes</b>	<b>Strategic Vision / Governance</b>
<b>Members</b>	Approve appointment of external auditors and legal teams	Appoint / remove Trustees in accordance with the Articles	Approve any service contracts for Trustees	Receive and Q/A annual report	Review Articles of Association Receive and Q/A annual report Name the trust
Process and responsibility	Receive annual accounts and external audit	Members responsible for this.	Finance committee who report and advise and board meetings	AGM	Board meetings
	Audit and Risk committee will review and advise				
	AGM				

<p><b>Board of Trustees</b></p>	<p>1.Overseeing the finances, including the internal audit</p> <p>2.Establishing a fair funding model for use across the trust; approve annual budget</p> <p>3.Agreeing and oversight of the Trust budget and the schemes of financial delegation and associated limits</p> <p>4.Compliance with the Academies Financial Handbook, funding agreement and audit targets</p> <p>5.Oversight and scrutiny of management accounts and other financial information across the Trust; sign off and report on annual accounts Appoint accounting officer (CEO)</p> <p>6.Approve anti-fraud and whistle blowing policies</p> <p>7.Seeking value for money and ensuring resources are applied appropriately at all levels across the Trust</p>	<p>1.Overseeing Executive appointments</p> <p>2.Establishing equitable pay and HR related policies that are consistent in all academies in the Trust</p> <p>3.Appoint Company Secretary / Clerk to the Trustees / FD</p> <p>4.Appraisal of CEO</p> <p>5.Hearings and appeals – grievance, disciplinary, absence and capability procedures (including suspension of staff)</p>	<p>1.Establishing a process for local management and maintenance of assets and appropriate registers</p> <p>2.Overseeing significant capital developments, estate expansions and bids</p> <p>3.Adopt and monitor a trust-wide procurement policy, holding Executive leaders to account Set delegated levels of authority for contracts</p> <p>4.Set up and approve Trustee expenses</p> <p>5.Approve insurance arrangements i.e. RPA</p> <p>6.Ensure trust-wide Health and Safety Policy implemented Manage risk and business continuity</p> <p>7.Ensuring compliance with all health and safety and related regulation e.g. fire safety</p>	<p>1.Overseeing standards and outcomes of the trust's academies e.g. KS2 outcomes, GCSE results.</p> <p>2.Holding the academy's senior leadership team to account for academic performance, safeguarding and provision</p> <p>3.Regularly reviewing performance and progress monitoring data</p> <p>4.Oversight of the quality of teaching, learning and assessment; ensure a broad and balanced curriculum in line with the trust's vision</p> <p>5.Appoint designated Trustee for safeguarding; ensure completion of SCR (single central record)</p> <p>6.Oversight of key performance indicators across the Trust Commission intervention, as required, to support any academy requiring improvement</p>	<p>1.Core vision and operating model of the trust, including symbiotic working between trust academies</p> <p>2.Review and amend Constitution, scheme of delegation and TOR of trust committees – to include 'reserved matters'</p> <p>3.Approach to admissions, including PAN/NOR negotiations Overseeing strategic development of the trust; review and planning of potential trust expansion e.g. incorporating additional schools into the trust Review and implement core policies of the trust; agree 'delegated policies' list</p> <p>4.Review Trust risk register</p> <p>5.Appoint (and remove) Chairs and Vice Chairs of Board Sub Committees</p>
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	<p>8. Monitoring and compliance to ensure that the Trust maintains proper accounting records</p> <p>9. Ensure provision of free school meals, as appropriate</p> <p>10. To ensure compliance through maintaining a register of business interests</p> <p>11. Ensure that Pupil Premium, Service Premium and similar focused funding is deployed effectively and in line with grant agreements</p>		<p>8. Review asset management reports and related information pertaining to the Trust Premises</p>	<p>7. Ensure Trust-wide SEND and Child Protection (safeguarding) policies implemented Effectively</p> <p>8. Ensure that Pupil Premium, Service Premium and similar focused funding is deployed effectively and in line with grant agreements</p>	
<p><b>Trustee assurance:</b>  <b>Aware - Issues</b>  <b>Alert- Risks</b>  <b>Assure- mitigations and continuous development and learning</b></p>	<p>Finance committee. TOR</p> <p>ARC TOR</p>	<p>Executive team report to board at each board meeting on this.  Trustee responsible for oversight of H&amp;S TOR FC 6,7</p>	<p>FC- 4,3,5  Developing an oversight group of trustees for major developments.  Linked to Finance committee.</p> <p>1,2 and 8 oversight group reporting to board</p>	<p>Oversight SAAG chaired by Trustee</p> <p>To report on KPI associated with this to each board meeting.</p> <p>To include progress on school improvement plans and specific issues raised by Ofsted.</p>	<p>Board meeting regular agenda items of report from each group to inform the board. Based on Alert, aware, assure.</p> <p>Risk register.</p> <p>Strategic conversation items for at least ½ board meeting.</p>

<b>Policies</b>	Scheme of delegation and procurement Trustees expenses	Pay, recruitment, EDI, grievance, complaints, Joint CC, CPD, statutory and Mandatory training, H&S, Appraisal	Procurement, asset management, capital expenditure	Safeguarding SEND Curriculum	
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The Scheme of Delegation is determined by the Trustees and should be followed in conjunction with the:

- Scheme of Financial Delegation/Limits (and Academies Financial Handbook)
- Agreed terms of reference for the Trust sub-committees (Audit & Risk Committee; Finance & Resources Committee)
- Articles of Association
- Funding Agreements